

SPECIFICATION S-14

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TITLE: THE SPECIALIZED TRAINING COURSES

Specialized Courses (Section 1005(6) of the Regulations) are short-term courses; they may be conducted regionally or at an academy. Examples of Specialized training courses are: Officer Survival, Jail Standards, Firearms, Instructor Development, Supervision or any other law enforcement related subject.

REQUIREMENTS

1. Specialized courses should be certified in advance of their presentation by the Commission upon submission of an Application for Certification of Course, Form F-5, which includes a detailed analysis of the course content and the time period to be devoted to each subject area. A list of instructional personnel, using Form F-8, should also be submitted to the Commission. Included in the short-course proposal should also be a description of the level of the proposed training and a list of the police personnel to who it will be directed.

PROCEDURES

1. A proposed short-course regional training program may be developed by an individual department, a college or the Commission on Law Enforcement Standards and Training. The Commission staff is available to assist when instructors are not available in the local region.
2. Regional training courses of statewide interest may be developed and sponsored by the Commission staff.
3. A short-course training proposal should be submitted to the Commission at least thirty (30) days prior to the planned starting date.
4. The Commission will take one of the following actions: Send notice of certification of the course by letter; or withhold certification of the course stating the defects in the course.

5. If certified, the course announcements and publicity may contain the information that the course is certified by the Commission.
6. The course director or coordinator should submit to the Commission within ten (10) days following the completion of a specialized course, a list of officers successfully completing such course and their respective departments. Commission Form F-18 is provided for this purpose.
7. Certificates of completion may be issued by the Commission to those satisfactorily completing certified schools, when requested by the school director/coordinator; however, school directors are encouraged to issue certificates developed by the school sponsor. Form F-6 may be used in lieu of a certificate.