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Arkansas Commission on Law Enforcement Standards and Training Regulations and Specifications Revisions Summaries for Law Enforcement Agencies

Regulation 1001, Definitions: Act 1240 of 2011 (12-9-403) added Auxiliary Officers to the list of eligible radar operators. This brings the rule in compliance with the statute.

Regulation 1002, Minimum Standards for Employment or Continued Employment: 3(f), which requires the high school diploma (issued by the Arkansas or other state's Department of Education or GED) addresses the Home School diploma question by adding the phrase "Home School Diplomas will not substitute for the above unless approved by the Commission." Home School (or on-line) diplomas will only be taken on a case by case basis and will need the approval of the Commission **before** employing an applicant with a Home School (or on-line) Diploma. This is not a new rule.....it only creates an exception mechanism for home schooled applicants. (If the applicant has a passing college transcript from an accredited college or university, then the minimum standard has been met.)

3(m) adds the statement "Be free of a misdemeanor domestic violence conviction, in accordance with 18USC section 922. Unlike the felony conviction rule, the federal component allows for the right to possess or purchase a firearm to be restored with the expungement of the misdemeanor conviction.

3(6) substitutes the word "separate" for "terminate", but the rule remains the same.

(10) describes the veterans to law enforcement program which allows veterans that meet the criteria to attend the law enforcement training academy without current law enforcement employment

Regulation 1003, Probationary Period: The old section 4 that describes the extension of the probationary period has been deleted. The probationary period and the time limit to complete basic training have been seen as the same thing in the past, but they are actually two separate rules. The probationary period is a minimum of twelve months. The time limit to complete basic training is **nine** months. An extension, which must be requested before the end of the nine months, can be given for a valid reason for up to

three months, for a total of twelve months. As a side note, the agency head is not required to complete a probationary period.

Regulation 1005, Minimum Standards for Training (Full-time and Part-time I

Officers: 1(b) adds the option for officers that have been separated from law enforcement for more than seven years but less than ten years to take a comprehensive written examination. If the officer passes the exam, then that officer can take the 40 hour refresher course rather than the full basic academy.

1(d) corrects the 110 hour requirement for part-time II/auxiliary training that was already in effect and adds specialized to the list of law enforcement officers required to retake the course after a separation of more than three years.

1(f) strikes 20 and adds 12 as the limit, with an extension, for completing basic training after appointment.

Regulation 1009, Personnel Action Reports: (3) strikes the language about the F4a form, which is discontinued.

(4) corrects an error by changing F-1 to F-4, and deletes the examples.

Regulation 1010, Certification of Law Enforcement Officers: (1) adds the phrase “eligible for certification”. As a side note, the Commission on Law Enforcement Standards and Training strongly encourages all law enforcement personnel to apply for certification at the end of the probationary period. Until the certificate is issued, the officer is “eligible for certification”, but is not yet technically certified. As soon as an officer completes their probationary period and their training requirement, they should submit an F-7 to the Standards office for the appropriate certification.

3(b) clarifies the notification requirements in the decertification process.

The Chief of Police certification is added. Chiefs should note that the certificates no longer expire after two years. In addition, the Commission reiterated in the 01/14/2016 meeting that the Chief of Police Certificate is only for current chiefs of police.

Regulation 1011, Certification of Auxiliary Law Enforcement Officers: This corrects the required number of training hours by changing 100 to 110.

Regulation 1012, Part-Time Law Enforcement Officers: The number of required training hours for part-time officers is corrected to 110 hours. In section 5, the reference to regulation 1002(1) is corrected.

Regulation 1013, Certification of Specialized Police Personnel: Corrects the reference to Regulation 1002(1) in section 6.

Regulation 1015, Police Traffic Radar Operators and Instructors: (2) adds auxiliary to the list of eligible radar operators

(5) Removes the five year expiration on radar certificates. Radar certificates, including instructor, will no longer expire unless the officer is separated from law enforcement more than three years. The radar refresher is no longer required, and the full radar course for new operators is reduced from sixteen to eight hours. The new lesson plan is available at ALETA.

Regulation 1016, Certification of Instructors: (5) which puts a five year expiration date on certificates, is deleted. No instructor certificates, including radar instructor, will expire unless the officer is out of law enforcement more than three years. Law enforcement officers that have expiration dates on their current instructor certificates should apply for a non-expiring certificate by submitting the F-8 form to the Standards Office.

Regulation 1017, Certification of Schools or Courses (4) was changed to reflect the current practice, with the Director and Deputy Director approving or revoking schools and courses as necessary.

Regulation 1020, Law Enforcement Code of Ethics: The word “withdrawal” is deleted and the word “revocation” replaces it in regard to law enforcement certification.

Regulation 1022, Miscellaneous Activities of the Commission: Just corrects grammar.

Regulation 1024, Right to Amend: Just corrects grammar

Regulation 1027, Certification of Civil Traffic Wardens: Establishes the certification of unarmed traffic wardens with limited law enforcement authority to investigate traffic accidents and issue citations associated with them. (This is an old practice but the rule was never sent through the Administrative process).

Regulation 1028, Certification of Law Enforcement Canines: In (6), adds the word “also” after “and” to clarify the meaning.

Regulation 1030, Certification of Law Enforcement Canine Certifying Official: In (6) adds language requiring service as a certifying official with a nationally recognized police canine organization.

(7) deletes existing language and adds the requirement for attendance of an eight hour certifying official course.

Regulation 1032, Retired Officer elected as Constable: A full-time officer that is elected Constable within six months of retirement, with a non-forfeitable right to retirement benefits, who maintains the annual CLEST training requirements, can be

reappointed without being subject to the requirements in 1005 1(b) or the refresher course. The instructor certifications remain in effect.

Regulation 1033, Marijuana Leaf Field Technician: This establishes a certification for full-time law enforcement officers to act as field test technicians for marijuana. The course can only be instructed by ALETA instructors or Crime Lab personnel. The course is eight hours.

Specification S-1, Citizenship and Age Verification: Under “Requirement” the word “shall” is deleted and the word “must” is added.

Specification S-3, The Background Investigation: Grammar correction only

Specification S-4, High School Education: Under (2), adds that Home School diplomas will not substitute for a diploma from a high school accredited by the Department of Education or GED unless approved by the Commission.

Specification S-5, Physical Examination: Under section (3) Vision, the statement is added “Applicant must be free of any visual defect which in the opinion of the examining physician would adversely affect the performance of duty.” (b) Adds the statement “It is recommended that applicants” and then states the specifications listed in the manual.

The statement “The employing agency may accept at their own risk, applicants with less than the recommended vision suggestions above” is deleted.

Under “Hearing” the word “physician” replaces the word “physical” to correct an error.

Specification S-6, Personal Interview: Only Grammar corrections

Specification S-7, Psychological Examination: Updates reference to the Diagnostic and Statistical Manual and under h(1) corrects the reference to Regulation 1002(3)(i).

Specification S-9, The Basic Police Training Course: The minimum number of training hours is changed to 520. The minimum firearms score of 80% is added under section (2). Under section (5) the 60 hours of credit for field training is deleted.

Specification S-13, The Law Enforcement Officer Refresher Course: This change eliminates the mandatory inclusion of “the study of latent techniques in crime scene search” and adds “other topics deemed relevant by and approved by the Deputy Director of Training to provide students in the course with up to date changes in laws and procedures”

Specification S-15, Certification of Law Enforcement Officers: Adds the Chief of Police certification, which is not mandatory.

Specification S-16, Certification of Instructors: Removes the five-year expiration of instructor certification.

Specification S-17, Police Traffic Radar Operators and Instructors: The radar refresher course is eliminated; the five year expiration for operators and instructors is eliminated. Section 5 strikes all the language after “revoke any certificate” and inserts “pursuant to regulation 1015(6)”

Specification S-18, Certification of Schools or Courses: Section 3 under “Guideline”, the requirement for the issuance of certificates of completion for courses of 20 hours or more is deleted.

Specification S-19, Certification of Field Training Officers: Deletes Section 4, Recommendations.

Specification S-20, Certification of Specialized Police Personnel: Deletes Livestock and Poultry from the example list of specialized agencies.

Specification S-22, Certification of Marijuana Leaf Technician: Establishes the requirement of a minimum of three years of full-time experience and a basic certificate to be eligible for certification as a Marijuana Leaf Technician. The Commission will establish minimum curriculum requirements and can revoke the certification. Like the other certifications available from the Commission, this is non-expiring.