

COMMISSION ON LAW ENFORCEMENT STANDARDS AND TRAINING INITIAL EMPLOYMENT REPORT

1. Check One:
 Full Time Officer
 Part Time Officer I*
 Part Time Officer II**
 Auxiliary Officer
 Specialized Officer
 Type:

(To be completed and submitted to the Commission within ten (10) days after officer is employed.)

2. Social Security No.	3. Last Name	4. First Name	5. Middle Name	Email
6. Date of Birth	7. Place of Birth – City County State		8. Drivers License Number:	9. Title of Position
10. Type of Agency State County Municipal	11. Name of Agency		12. Agency Address	
	13. Agency City & ZIP Code		14. County of:	15. Contact Phone Number
	16. Date Appointed to Law Enforcement Officer			
17. Ethnic Group (Check appropriate box)				
Black Oriental American Indian Caucasian Spanish Surnamed Other				
18. Sex (Check One) Male Female	19. General Education (Check One) High School GED Less than High School		20. College Hours (Attach original transcript or notarized copy of original transcript)	
21. College Major		22. College Degree (Check degree held and attach notarized copy of degree)		
Associate Baccalaureate Masters Doctorate				
23. Name of College from which Degree received or last attended (if no Degree)				
24. Date Degree received or last attended			25. Total years of prior Law Enforcement Experience (List prior Law Enforcement Experience below)	
26. Department Name		27. From (Date)		28. To (Date)
29. Department Name		30. From (Date)		31. To (Date)
32. Has the officer attended a Basic Police Training Course?				
Yes If yes: Date Completed: No Location of Training:				
33. Highest Law Enforcement Certification held by Officer (Specify Type)				
Basic General Intermediate Advanced Senior PT I PT II Aux Spec.				

*Part Time Officer I – An officer who works 20 or more hours but less than 40 hours per week.

Part Time Officer II – An officer who works **less than 20 hours per week.

34. Has the Officer:

(This section must be completed on all law enforcement officers before employment date.)

Yes No

a. Verified being a citizen of the United States?		
b. Verified of being at least twenty-one (21) years of age?		
c. Been fingerprinted and prints submitted to the ASP and FBI for Criminal Records check?		
d. Been checked and found not to have entered a plea of guilty or been convicted of a felony at anytime. (Pardoned or otherwise)		
e. Been investigated as to background?		
f. Examined by a physician and psychiatrist or licensed psychologist under Regulation 1002 (2)(g) and (i)?		
g. High School graduate or GED?		
h. Been interviewed by personnel of this department and found to be suitable for appointment as a law enforcement officer?		
i. A valid driver's license?		

DEPARTMENT INTERVIEW

35. Did the Interview Board recommend employment or appointment? (Yes) (No)

Date Conducted _____

Board made up of _____

(Department Head)

Others

36. Will applicant begin basic training prior to being armed? (Yes) (No)

If Yes, date and location of training:: _____

If No, answer the following:

37. Has the applicant reviewed department policies? (Yes) (No)

38. Has the applicant completed the CLEST Firearms Qualification prior to being armed? (Yes) (No)

I hereby attest that to the best of my knowledge the information on this form is true and correct.

Signature of Employee

Rank

Date

Signature of Department Administrator or Designate
(NO STAMP)

Rank

Date

SWORN AND SUBSCRIBED BEFORE ME

NOTICE – False swearing is a Class A misdemeanor.

NOTARY PUBLIC, this _____ day

Of _____, 20____.

Agency Heads should be aware of 12-9-602 of the Arkansas Code which, in part states: Before employing or appointing a law enforcement officer, a subsequent employing agency must contact the commission to inquire as to the facts and reasons a law enforcement officer became separated from any previous employing agency.

My Commission expires _____.